

**UNIVERSITY OF WOLLONGONG UNDERGRADUATE
STUDENTS' ASSOCIATION**

6th WUSA Council Meeting
12.30pm Tuesday May 23rd 2006
Room – Kemira 1&2

Meeting Minutes

Present:

Jess Moore (President) - Chairperson
Nicholas Kafer (Honorary Secretary)
Callum Blanchard (Honorary Treasurer)
Jenna Fletcher (Womyn's Representative)
Karlee Jones (Queer Representative)
Toby Kell (International Students Representative) – arrived 12.38pm
Mitchell Thompson (Indigenous Representative)
Jenna McConnachie (Education Campaigns Coordinator)
Jeff Barrett (Events Coordinator)
Chad Stronarch (Welfare Coordinator)
Peter Dickson (General Representative) – arrived 1.05pm
Nathan Barton (General Representative)
Simon Frew (General Representative)
Maddy Phelan (General Representative)
Hayley Conway (General Representative) – arrived 1.25pm
Kevin Leninger (General Representative)
Matt Barden (General Representative)
Ben Coughlin (General Representative)
Amelia Rhodes-Moylan (General Representative)

OBSERVORS:

Amber Silk, Tim Roach, Katie Cherrington (WUSA Office Administrator)

MEETING OPENED AT 12.35

1. Apologies

O6/CM06/01

Nicholas Kafer/Matt Barden

It was moved that WUSA accept the apologies of Rejieli James (Disabilities Representative), Grant Coleman (Media Coordinator), Paola Harvey (Environment Representative), Gareth Ward (General Representative) and Joel Bryant (General Representative) for the 6th Council Meeting.

CARRIED unanimously

2. Minutes of the Previous Meeting

06/CM06/02

Nicholas Kafer/Matt Barden

It was moved that WUSA accept the minutes of the 5th WUSA Council Meeting.

CARRIED unanimously

3. Business Arising

4. Correspondence

06/CM06/03

Nicholas Kafer/Matt Barden

It was moved that WUSA accept the following correspondence:

1. A salesperson from www.clubvip.com.au contacted WUSA to offer us the possibility of voucher cards for nightlife and lifestyle discounts.
2. Nathan Barton submitted an email from a student who opposed the "ANZAC Day: Let Us Forget" article in the last edition of the Tertangala.

CARRIED unanimously

5. Standard Operations Business

Election of Members to Casual Vacancies:

1. General Representative x1 --
Nominees: Amber Silk, Nick Dugonics, Tim Roach.
AMBER SILK ELECTED.
2. Honorary Secretary --
Nominees: Amber Silk, Nicholas Kafer.
Amber Silk withdrew.
NICHOLAS KAFER WAS ELECTED.

Katie Cherrington acted as Returning Officer for the election.

6. President's Report

06/CM06/04

Nicholas Kafer/Matt Barden

It was moved that WUSA accept the verbal report of the President.
Jess discussed the two recent WUSA media releases (the vandalising of the Allsorts posters and visit of Alexander Downer); the Anti-war Conference; the Reclaim The Uni Campaign; the Office Administrator's job description; recent amendments to the budget and obtaining WUSA's membership lists from the University

CARRIED unanimously

7. Representatives' Reports

06/CM06/05

Nicholas Kafer/Matt Barden

It was moved that WUSA accept the report of Toby Kell (International....). See attachment **A**

CARRIED unanimously

8. General Business

06/CM06/06

Simon Frew/Karlee Jones

It was moved that agenda item 1 be amended to read:
It was moved that WUSA condemn both the Lemma Labor Government and the Howard Liberal Government for allowing the deterioration of all state health services. WUSA acknowledge that free universal health care is a right for all people and as such condemns all attempts by both the federal and state governments to push any costs on to the individual.

CARRIED
For 13
Against 1 (Nathan Barton)
Abstained 3

06/CM06/07

It was moved that the amended motion be put.

CARRIED
For 14
Against 0
Abstained 3

THE MOTION WAS PUT

06/CM06/08

Simon Frew/Karlee Jones

It was moved that WUSA condemn both the lemma Labor Government and the Howard Liberal Government for allowing the deterioration of all state health services. WUSA acknowledge that free universal health care is a right for all people and as such condemns all attempts by both the federal and state governments to push any costs on to the individual.

CARRIED
For 14
Abstained 3 (Nathan Barton)

WUSA to initiate correspondence

06/CM06/09

Nicholas Kafer/Karlee Jones

It was moved that agenda item 2 be amended to read:
That WUSA meets with the University in regards to constitution article 5.1.2 - which states 'The Association shall employ a General Manager on an ongoing basis to manage the operations of The Association offices' - to discuss the necessity to change this article in light of the financial limitations VSU places on the Student Association. Jess Moore, Hayley Conway and Nicholas Kafer will represent WUSA.

CARRIED
For 12
Against 3
Abstained 3

MEETING MOVED IN CAMERA

06/CM06/10

It was moved that the meeting enter general discussion

LOST
For 7
Against 7
Abstained 4

06/CM06/11

Nicholas Kafer/Karlee Jones

That WUSA meets with the University in regards to constitution article 5.1.2 - which states 'The Association shall employ a General Manager on an ongoing basis to manage the operations of The Association offices' - to discuss the necessity to change this article in light of the financial limitations VSU places on the Student Association. Jess Moore, Hayley Conway and Nicholas Kafer will represent WUSA.

CARRIED
For 13
Against 4 (Nathan Barton, Peter Dickson)
Abstained 1

MEETING MOVED OUT OF CAMERA

06/CM06/12

Moved that the meeting enter general discussion to discuss Motion **06/CM06/14**

CARRIED
For 10
Against 5
Abstained 3

06/CM06/13

It was moved that Motion **06/CM06/14** be put.

CARRIED
For 11
Against 7
Abstained 0

THE MOTION WAS PUT

06/CM06/14

Nathan Barton/Jeff Barrett

It was moved that WUSA hold a referendum to clarify the students' desire as to

whether or not to be a part of the National Union of Students. That WUSA hold this at the same time as the general election later in the year to save on costs. That Secure Vote be consulted on the costs of having such a vote and that the budget be modified to allow such a vote to occur. WUSA pay NUS monies owing, up to the full budget line allowed.

LOST
For 3 (Nathan Barton)
Against 10
Abstained 5 (Simon Frew, Mitchell Thompson)

06/CM06/15

Nathan Barton/Jeff Barrett

That the Jeff Gilmore scholarship be advised in print and electronically to all members and that a committee of the council be created to set requirements and reviews candidates to council for the final decision.

TABLED

06/CM06/16

Nathan Barton/Jeff Barrett

That the website be updated with the current operating budget and that all 2006 minutes be updated also. That the regulations on the website be updated with the changes that were approved by the council

CARRIED unanimously

Nathan Barton to email updated regulations, secretary to email past minutes.

06/CM06/17

Nathan Barton/Jeff Barrett

It was moved that the selection of staff shall prefer members. If after the first round of interviews from membership base, the selection committee cannot find and appropriate person, or no members submitted their application, the position shall then be opened to the general public.

WITHDRAWN

06/CM06/18

It was moved that WUSA vote Motions **06/CM06/19, 20, 21, 22 and 23** en bloc

CARRIED
For 17
Against 1
Abstained 0

06/CM06/19**Callum Blanchard/Matt Barden**

It was moved that WUSA endorse payment of the following outstanding debts from 2003-2005 at the UniShop:

UniShop Outstanding Debts		
11/7/03	Dragon Naturally Speaking 6.0 Academic Win (Software)	63.5
12/3/04	Birthday card	3.65
23/3/04	Bread (Mighty Soft)	9.6
22/8/05	Newspapers	2.95
23/8/05	Newspapers	2.95
	Total	82.65

Budget Line: Expenses Incurred 2005

CARRIED

06/CM06/20**Calumn Blanchard/Nicholas Kafer**

It was moved that the WUSA council pre-approve payments to the attached list of creditors up to the amounts indicated, so the invoices can be paid when they fall due. All payment requisitions need to be signed by either the President or the Treasurer for funds to be released. See Attachment **B**.

Budget Line: Office and Administration expenses

CARRIED

06/CM06/21**Jenna Fletcher/Paola Harvey**

It was moved that the WUSA council endorse the ordering of \$1500 worth of paper from Danka. This is based on a similar amount ordered a year ago, and will comprise of 28 reams of A3 coloured paper, 15 reams of A4 white paper and 28 reams of A4 coloured paper.

Budget Line: Office and Administration expenses

CARRIED

06/CM06/22

Callum Blanchard/Matt Barden

It was moved that the WUSA council register an account with UniShop in order to purchase stationery items including, but not limited to, scissors, tape, pens, glue, folders, chalk, etc. That we also use this account to purchase Illawarra Mercury on a daily basis. That WUSA release an initial amount of \$100 to purchase stationery items that are currently needed.

Budget Line: Office and Administration expenses

CARRIED

06/CM06/23

Callum Blanchard/Matt Barden

It was moved that WUSA endorse payment of \$77 to the University of Wollongong for work carried out in April 2006, involving the creation of new pins for the phones.

Budget Line: Office and Administration expenses

CARRIED

06/CM06/24

Callum Blanchard/Hayley Conway

It was moved that WUSA accept the amended 2006 budget ('Attachment B').
(C. Blanchard/H. Conway)

CARRIED unanimously

06/CM06/25

It was moved that discussion on Motion **06/CM06/26** cease and that the motion be put.

CARRIED
For 17
Against 0
Abstained 1 (Ben Coughlin)

THE MOTION WAS PUT

Jenna Fletcher left the room

06/CM06/26

Hayley Conwey/Karlee Jones

It was moved that the WUSA Council amend the Job description of Office Administrator to 'Attachment C' to more closely fit the needs of the WUSA Council. Given the fact that the introduction of VSU will severely affect the capacity of the association to employ staff the Office Administrator will need to perform the added task of training representatives and creating manuals detailing the role. In addition, the scope of the role as it stands cannot currently be covered in 25 hours per week. As such, it is moved that the President be empowered to grant up to five hours per week overtime and that the role entail administering a roster of representatives to staff the front counter for part of the working week rather than remain the sole person responsible for the reception of and service provision for students at all times.

CARRIED
For 16
Against 1
Abstained 1

It was noted that anytime the Office Administrator is not at the front counter, it will have to be staffed by two reps.

Jenna Fletcher returned

06/CM06/27

Callum Blanchard/Nicholas Kafer

It was moved that the WUSA Council release funds of up to \$100 for the purchase of banner-making supplies: paint, calico, brushes, etc.

Budget Line: Unallocated Campaign Expenditure

CARRIED unanimously

06/CM06/28

Callum Blanchard/Nicholas Kafer

WUSA council release funds of up to \$300 to pay M/s Sue Bollinger for training of the Office Administrator in key tasks, in an effort to ensure services provided are of the highest quality.

Budget Line: Asset Acquisition (Executive & Staff Training)

CARRIED unanimously

06/CM06/29

It was moved that WUSA vote Motions **06/CM06/30, 31, 32, 33, 34** and **35** en bloc.

CARRIED
For 14
Against 1
Abstained 4 (Nathan Barton)

06/CM06/30

Karlee Jones/Matt Barden

It was moved that WUSA accept the following queer budget, which was been passed by the allsorts queer collective. See Attachment **D**.

Budget line: Queer Representative

CARRIED

06/CM06/31

Jenna Fletcher/Matt Barden

It was moved that the WUSA council release \$850 towards paying for registration and travel to Students of Sustainability conference.

Budget Line: Environment Representative

CARRIED

It was requested that a report on the conference be presented at the next Council Meeting

06/CM06/32

Mitchell Thompson/Nicholas Kafer

It was moved that WUSA release \$1000 to help fundraise to send students to the 2006 National Indigenous Student Games in Brisbane.

Budget Line: Indigenous Representative

CARRIED

06/CM06/33

Jenna Fletcher/Nicholas Kafer

It was moved that WUSA release up to \$80 for promotions. Cleaning and general maintenance materials for the Womyn's Space, as voted by the Womyn's

Collective.

Budget Line: Women's Representative

CARRIED

06/CM06/34

Chad Stronarch/Kevin Leninger

It was moved that the WUSA council release up to \$100 per month for the provision of breakfast (toast, tea, coffee, etc) and daily newspapers in the WUSA lounge. This will be available to all students.

Budget Line: Welfare Coordinator

CARRIED

06/CM06/35

Nicholas Kafer/Matt Barden

It was moved that WUSA release up to \$5000 for Clubs & Societies administration grants, as agreed by the relevant Collective.

Budget Line: Clubs & Societies Collective

CARRIED

06/CM06/36

Callum Blanchard/Nicholas Kafer

It was moved that WUSA release \$3000 for promotional material including, but not limited to, a-frames, signage, banners, pamphlets and stickers.

Budget Line: Asset Acquisition & Strategic Spending (WUSA Advertising)

CARRIED

06/CM06/37

Nathan Barton/Ben Coughlin

It was moved that the meeting that illegitimately took place on the 26th April and all motions carried be ruled invalid do to loss of quorum.

Under section 6.5.3 of the Constitution

Quorum at an Ordinary Meeting shall be a simple majority of eligible voters.

Under the Constitution section 6.1.6.

The minute secretary shall at all times monitor quorum, by checking off or registering new members to the meeting and

advise the chairperson immediately, if the general meeting becomes inquorate.

Under the Standing Orders 8.3

If the Chairperson becomes aware that at any stage the quorum at any meeting lapses, the meeting shall stand adjourned .

WITHDRAWN

Karlee Jones left 2.29pm

Jeff Barrett left 2.29pm

06/CM/06/38

Hayley Conway/Nicholas Kafer

It was moved that WUSA begin negotiations with the University to get a Memorandum of Understanding (MoU) in accordance with 'Attachment E' and that Jess Moore, Nicholas Kafer and Hayley Conway meet with the University on behalf of WUSA. It was further moved that the MoU be updated on the WUSA website.

CARRIED

For 12

Against 3 (Nathan Barton)

Abstained 2

06/CM06/39

Toby Kell/Nicholas Kafer

It was moved that the Finance Committee be formed in compliance with section two of the regulations governing committees.

CARRIED unanimously

The following Council members were appointed to the Committee: Matt Barden, Amber Silk and Hayley Conway. The Committee is chaired by the WUSA Treasurer. WUSA President and Hon. Secretary are members ex-officio.

Amelia Rhodes-Moylan left 2.35 pm

06/CM06/40

Jenna Fletcher/Matt Barden

It was moved that agenda item 26 be amended to read:

“It was moved that Toby Kell head up a collective to establish student exchange links between Venezuela and UOW. This should be organised between WUSA, the Student Exchange Officer and the University Administration.

CARRIED
For 8
Against 5
Abstained 3

06/CM06/41

Jenna Fletcher/Matt Barden

It was moved that Toby Kell head up a collective to establish student exchange links between Venezuela and UOW. This should be organised between WUSA, the Student Exchange Officer and the University Administration.

CARRIED
For 12
Against 0
Abstained 4

06/CM06/42

It was moved that WUSA vote motions **06/CM06/45** and **46** en bloc.

CARRIED

06/CM06/43

It was moved that discussion of motions **45** and **46** cease and that the motions be put.

CARRIED unanimously

THE MOTIONS WERE PUT.

06/CM06/44

WUSA voted on motions **06/CM06/45** and **46**

LOST
For 3
Against 11

Abstained 2

06/CM06/45

Nathan Barton/Peter Dickson

It was moved that WUSA commit to the construction of a memorial on University grounds honouring those who have fought for our nation in war.
And that WUSA empower Nathan Barton and Peter Dickson to discuss the location and funding for the memorial with the University.

LOST

06/CM06/46

Nathan Barton/Peter Dickson

It was moved that WUSA make a public retraction of the 'Let us forget,' anti-ANZAC story in the *Tertangala* by Grant Coleman and public apology to the RSL and those in the University community it may have offended.

LOST

06/CM06/47

Kevin Leninger/Matt Barden

It was moved that agenda item 29 be amended to read:
"It was moved that WUSA direct Zeffa to fix existing iCal and reps@src.uow.edu.au systems."

CARRIED
For 14
Against 1 (Nathan Barton)
Abstained 1

06/CM06/48

It was moved that the amended motion be put.

CARRIED
For 14
Against 1
Abstained 1

THE MOTION WAS PUT.

06/CM06/49

Kevin Leninger/Matt Barden

It was moved that WUSA direct Zeffa to fix existing iCal and reps@src.uow.edu.au systems.

CARRIED
For 15
Against 0
Abstained 1

06/CM06/50

Nathan Barton/Toby Kell

It was moved that the University, and other sources, be consulted by the IT sub-committee in regards to WUSA IT infrastructure and support requirements with quotations to be provided for IT support and data facilities backup.

CARRIED unanimously

The IT sub-committee must report back to the Council within two months.

06/CM06/51

It was moved that discussion of motion **06/CM06/52** cease and that the motion be put.

CARRIED
For 15
Against 1 (Ben Coughlin)
Abstained 0

THE MOTION WAS PUT

06/CM06/52

Nathan Barton/Ben Coughlin

It was moved that the WUSA Solicitor be consulted on the constitutionality of the WUSA 2006 AGM and Referenda due to the concerns raised by WUSA Councillors (see Attachment **G**). That the solicitor advise the council on what course of action to take if the meeting, in its entirety or any part of it, be ruled unconstitutional. Allocate \$2,500.00 to choose to the nature of the concern.

Budget Line: Solicitors Fees

LOST

For 4 (Toby Kell, Ben Coughlin)
Against 9
Abstained 3 (Mitchell Thompson)

*Nathan Barton left 3.32pm
Jenna McConnachie left 3.34pm*

06/CM06/53

Ben Coughlin/Mitchell Thompson

It was moved that the WUSA Council appoint a team to meet with WUPA to discuss post-VSU plans.

CARRIED unanimously

Nominees to this team were: Ben Coughlin, Hayley Conway, Callum Blanchard, Toby Kell, Nicholas Kafer and Jess Moore

06/CM06/54

Ben Coughlin/Toby Kell

It was moved that the WUSA Council direct the Finance Committee to investigate further the process of investing funds for the future survival of WUSA and report back to the next Council meeting.

CARRIED unanimously

06/CM06/55

Emergency Motion

Toby Kell/Matt Barden

It was moved that an appropriate amount of funds be granted for the InterFace Photography prize (run by ICIS).

CARRIED unanimously

The attached documentation invites "WUSA and WUPA to jointly sponsor the 'Student Focus' category of the competition this year by giving a cash prize of \$200 (\$100 each) for first place. This category will be open to all current UOW students."

MEETING CLOSED 3.50pm

Signed as a true and accurate record

Nicholas Kafer
Hon. Secretary

(Chairperson)

Explanatory Note:

- **Motion Coding**

The coding for motions consists of four important pieces of information:

1. Year (i.e. 06)
2. Type of Meeting (i.e. CM = Council Meeting)
3. Meeting Number (i.e. CM06 = Council Meeting No. 6)
4. Motion number (i.e. 01, 02,25....99, etc) .

- Example: 06/CM06/01

In the Year 2006, Council Meeting number 6, Motion number 1.