

**UNIVERSITY OF WOLLONGONG UNDERGRADUATE
STUDENTS' ASSOCIATION**

12th WUSA Council Meeting
5pm Thursday 15 November 2007
Room – WUSA Office, Building 11, UOW

Meeting Minutes

Present

Chris Pettet (General Representative) - Chairperson
Callum Blanchard (Honorary Treasurer)
Nick Rouen (Education Campaigns Coordinator)
Carla Morgan (Welfare Coordinator)
Simon Frew (Event Coordinator)
Nick Dugonics (Environment Representative)
Nikki Low (Queer Representative)
Tim Rouen (External Students Representative)
Clinton Mead (General Representative)
Michael Park (General Representative)
Toby Kell (General Representative)
Brendan Cook (General Representative)
Luke McGregor (General Representative)
Brodie Galloway (General Representative) - elected
Lachlan Ison (General Representative) – elected
Hailey Sutton (General Representative) – elected
Paul Dunwell (General Representative) – elected - *arrived 18:30*

Observers

Jason Hart (Student Advocacy Officer)

Meeting opened at 17:29

07/CM12/01

Nick Rouen/Toby Kell

It was moved that WUSA appoint Chris Pettet as acting President in the absence of Elizabeth Larbalestier, and Brendan Cook as Honorary Secretary in the absence of Matt Barden.

CARRIED unanimously

1. Apologies

07/CM12/02

Nick Rouen/Toby Kell

It was moved that WUSA accept the apologies of Anthony Strik (International Students Representative), Grace Tin (General Representative), Adam Knobel (Media Coordinator), Layne Brown (Indigenous Representative), Matt Barden (Honorary Secretary), Elizabeth Larbalestier (President), Jay Fletcher (Global Solidarity Officer), Luke McGregor (General Representative)

CARRIED unanimously

2. Minutes of the Previous Meeting

07/CM12/03

Nick Rouen/Clinton Mead

It was moved that WUSA accept the minutes of the 11th Council Meeting.

CARRIED unanimously

3. Business Arising

Nil.

4. Correspondence

07/CM12/04

Nick Rouen/Brendan Cook

It was moved that WUSA table the following correspondence:

Letter from Lylea McMahon MP, 28 September 2007

RE: WUSA correspondence received by NSW Deputy Premier

Letter from Jenny Johnson, Private Secretary to the NSW Deputy Premier, to Lylea McMahon MP, 14 September 2007

RE: WUSA correspondence received by NSW Deputy Premier

Letter from Jenny Johnson, Private Secretary to the NSW Deputy Premier, to Sharon Bird MP, 14 September 2007

RE: WUSA correspondence received by NSW Deputy Premier

CARRIED unanimously

5. Standard Operations Business

07/CM12/05

Simon Frew/Nick Rouen

It was moved that the five nominees (Allison Jeffares, Lachlan Ison, Paul Dunwell, Brodie Galloway, Hailey Sutton) be elected to fill the five General Representative casual vacancies.

CARRIED unanimously

Allison Jeffares, Lachlan Ison, Paul Dunwell, Brodie Galloway, and Hailey Sutton were elected as General Representatives.

6. President's Report

07/CM12/06

Nick Rouen/Toby Kell

It was moved that a written report by Elizabeth Larbalestier be accepted.

CARRIED
FOR 15
AGAINST 1
ABSTAINED 0

7. Representatives Reports

None.

8. General Business

07/CM12/07

Callum Blanchard/Nick Rouen

That WUSA donate the following list of text books to St. Joseph's College on the atoll of Abaiang in the republic of Kiribati. The texts will be used to teach form 6 and 7 students (equivalent to years 11 and 12) accounting and business studies.

Callum Blanchard will be leaving in mid January on a 1 year assignment to teach at the school, and would like the texts to be released to him. The text books are all old editions and no longer used at the university, so bare little to no relevance to current students but the principles are the same and hence the books could be incredibly useful for the students in Kiribati.

CARRIED unanimously

07/CM12/08

PROCEDURAL MOTION

Nick Rouen/Toby Kell

It was moved that motion 07/CM12/09 be heard as a single motion.

CARRIED unanimously

07/CM12/09

Brendan Cook/Luke McGregor

That WUSA council release \$2 013.00 inclusive of GST for payment of trustee fees for period 2.8.07 to 31.10.07 as per Invoice Fee No. 9266 dated 31st Oct 2007 received from Daley & Co Chartered Accountants.

Budget line: Trustee Management Fees

That WUSA release \$500 including GST to purchase 3000 regular fitting condoms (at \$15/100) from Illawarra Sexual Health, Port Kembla Hospital. We still have a fair amount of lube but we are running out of condoms rapidly. Someone will need to purchase these in person.

Budget line: Strategic Assets and Spending Purchases

That WUSA release \$2 200 including GST to purchase advertising on the Student Wall Planner put together by WUPA. The rates for advertising are as follows:

Large (190x50mm) full colour = \$1 350

Medium (92x50mm) full colour = \$740

Ross Purdy, WUPA Marketing Officer, has indicated that if we purchase 1 large and 2 medium adverts as we did last year we can have them for \$2 000 (a discount of \$830). Over 10,000 copies of the Wall Planner are printed and WUSA has long been in partnership with WUPA in distributing these to students during Orientation Week and throughout the year.

That WUSA release one of the \$20 UniShop Gift Vouchers purchased for volunteers (07/CM03/11) to be used as a prize for the *Tertangala* Election Edition competition.

CARRIED unanimously

07/CM12/10

Nick Rouen/Tim Rouen

It was moved that WUSA delegates promptly produce reports, contact lists, and any other relevant information for a WUSA handbook for 2008 and future WUSA Councils.

WITHDRAWN

07/CM12/11

WUSA invited Jason Hart to speak to Council.

Nick Rouen/Toby Kell

CARRIED
FOR 14
AGAINST 0
ABSTAINED 2

07/CM12/12

It was moved that motion 07/CM12/27 be heard at the end of General Business.

Clinton Mead/Toby Kell

CARRIED unanimously

07/CM12/13

It was moved that Toby Kell assume the chair.

Nick Rouen/Clinton Mead

CARRIED unanimously

- Toby Kell assumed the Chair -

07/CM12/14

PROCEDURAL MOTION

It was moved that motion 07/CM12/18 be heard as a single motion.

Simon Frew/Nick Rouen

CARRIED unanimously

07/CM12/15

PROCEDURAL MOTION

WUSA invited Jason Hart to speak to Council.

Nick Rouen/Carla Morgan

CARRIED unanimously

07/CM12/16

PROCEDURAL MOTION

It was moved that motion 07/CM12/18 be amended as following:

That WUSA Council empowers a working group to immediately review the project brief and modify as deemed necessary, with preparations to be concluded prior to O-Week.

Carla Morgan/Chris Pettet

CARRIED unanimously

07/CM12/17

PROCEDURAL MOTION

It was moved that motion 07/CM12/18 be put to Council.

Nick Dugonics/Nick Rouen

CARRIED unanimously

07/CM12/18

That WUSA Council adopts the attached project brief for the BookBank as a business model for the establishment of the book bank.

Chris Pettet/Carla Morgan

That WUSA Council establishes a working group to immediately review the project brief and modify as deemed necessary, with preparations to be concluded prior to O-Week.

CARRIED unanimously

07/CM12/19

PROCEDURAL MOTION

Chris Pettet/Carla Morgan

It was moved that motion 07/CM12/21 be heard as a single motion.

CARRIED unanimously

07/CM12/20

PROCEDURAL MOTION

Carla Morgan/Chris Pettet

It was moved that motion 07/CM12/21 be amended as follows:

WUSA will continue to employ Jacq for 3 months, after which a review of her status and duties will be conducted. Until such time, her duties will continue include the front desk position in the WUSA office, in addition to assisting with the BookBank.

CARRIED unanimously

- Paul Dunwell arrived at 18:30 -

07/CM12/21

Chris Pettet/Carla Morgan

That WUSA council directs the president to immediately revoke the advice given to Jacq Dollard that her employment with WUSA ceases as of 16 November 2007.

The audit is being finalised. Auditors, WUSA (Robyn, Callum, and I) and Trustees will be meeting on Wednesday to look over the auditors conclusions. It should be noted that next year's Council will need to stay in contact with KPMG for an 07/08 Audit to be prepared for the WUSA AGM 2008 that must be held before May.

WUSA will continue to employ Jacq for 3 months, after which a review of her status and duties will be conducted. Until such time, her duties will continue include the front desk position in the WUSA office, in addition to assisting with the BookBank.

CARRIED unanimously

07/CM12/22

PROCEDURAL MOTION

Nick Rouen/Carla Morgan

It was moved that Council move into general discussion for 5 minutes.

CARRIED unanimously

- Simon Frew left at 18:43 -

Jason Hart spoke to Council regarding motion 07/CM12/24, recommending that the funding figure be amended and that the proposal be endorsed by Council.

- Simon Frew arrived 18:44 -

- Tim Rouen left at 18:46 -

- Tim Rouen returned at 18:48 -

Council moved out of general discussion.

07/CM12/23

PROCEDURAL MOTION

Carla Morgan/Chris Pettet

It was moved that motion 07/CM12/24 be amended as follows:

That WUSA Council releases up to \$530 in order to contract Bart McKenzie to train staff in the running of the book bank.

CARRIED unanimously

07/CM12/24

Chris Pettet/Carla Morgan

That WUSA Council releases up to \$530 in order to contract Bart McKenzie to train staff in the running of the book bank. N.B. Bart served on WUSA Council and also ran the book bank in the past.

Budget line: Discretionary spending - Executive & Staff training, employment.

CARRIED unanimously

07/CM12/25

PROCEDURAL MOTION

Toby Kell/Clinton Mead

It was moved that Chris Pettet resume the Chair.

CARRIED unanimously

- Chris Pettet resumed the Chair -

07/CM12/26

PROCEDURAL MOTION

Clinton Mead/Nick Rouen

It was moved that motion 07/CM12/27 be amended as follows, and that the remainder of the original motion be disregarded:

That WUSA Council direct the Executive to investigate and renegotiate the MOU with WUPA and/or the University regarding Undergraduate Honours student membership, with the aim of cancelling the MOU and permitting Undergraduate Honours students to be members of WUSA. Entering into negotiations shall not be construed to mean that WUSA recognises that validity of the MOU.

CARRIED unanimously

07/CM12/27

Clinton Mead/Nick Rouen

That WUSA Council direct the Executive to investigate and renegotiate the MOU with WUPA and/or the University regarding Undergraduate Honours student membership, with the aim of cancelling the MOU and permitting Undergraduate Honours students to be members of WUSA. Entering into negotiations shall not be construed to mean that WUSA recognises that validity of the MOU.

CARRIED
FOR 14
AGAINST 0
ABSTAINED 3

07/CM12/28

PROCEDURAL MOTION

Chris Pettet/Brendan Cook

It was moved that WUSA hear Emergency Motions 07/CM12/29, 07/CM12/30, 07/CM12/31, 07/CM12/32.

CARRIED unanimously

07/CM12/29

EMERGENCY MOTION

Toby Kell/Clinton Mead

Funding of up to \$3 500 be released for the purchase of a new Dell WUSA server, based upon attached competitive pricing recommendations and quotes.

CARRIED
FOR 15
AGAINST 0
ABSTAINED 2

07/CM12/30

EMERGENCY MOTION

Nick Rouen/Tim Rouen

It was moved that WUSA Council accept this meeting as valid and legitimate; all motions passed shall stand as voted by present Council members.

WITHDRAWN

- Nikki Low left at 19:08 -

07/CM12/31

EMERGENCY MOTION

Carla Morgan/Nikki Low

That WUSA Council release up to \$2 000 for any necessary computer hardware or software to facilitate the set up of the BookBank.

CARRIED
FOR 12
AGAINST 0
ABSTAINED 4

07/CM12/32

EMERGENCY MOTION

Carla Morgan/Nikki Low

That WUSA Council release \$148.50 for the purchase of a pamphlet rack for the WUSA office.

CARRIED unanimously

Meeting adjourned at 19:20