

University of Wollongong Undergraduate Students' Association

1st Executive Meeting
12:30AM Tuesday, 29th January 2008
Room – WUSA Office

Meeting Minutes

Present

Chris Pettett (President) – Chairperson
Brendan Cook (Secretary)
Adam Rozadilla (Treasurer)
Patrick Kennedy Bates (Education Campaigns Coordinator)
Carla Morgan (General Representative)
Adam Knoble (General Representative)

Observers

Chris Monnox (Global Solidarity Officer)
Hailey Sutton (General Representative)
Jason Hart (Student Advocate)

Meeting opened at 12:38PM

Apologies

Jessica Di Blasio (Welfare Officer)

Discussion Point One:

Role of the Executive and agenda for first meeting

Chris Pettett noted that Executive meetings will be used to conduct WUSA affairs in between Council meetings and that an attempt to obtain consensus would be made where possible.

Executive members gave the following issues as pressing concerns for the meeting:

- Strategic planning for WUSA expenditure
- O-Week preparations
- Staff related issues
- Effective co-operation on Council
- WUSA Election regulations
- The BookBank
- The Tertangala
- WUPA

Discussion Point Two:

Strategic planning for WUSA expenditure

Jason Hart suggested that the plan/template should mention the need for budget lines.

Carla Morgan suggested that a copy could be included in the 'Representatives Pack' being distributed to Council members.

Patrick Kennedy Bates suggested that the concept should be expanded. Points included should be elaborated, and could include a tick-box system.

There was a consensus that \$300 was an appropriate threshold for projects/expenditure requiring a plan.

Chris Pettett suggested that the wording of a motion to Council should empower the Executive to finalise the plan.

Discussion Point Three:

Preparations for O-Week

Chris Pettett said that the Uni would fund up to \$550 towards WUSA BBQs during O-week. He also said that he had negotiated space for BBQs on McKinnon Lawn and Jugglers Lawn. He also suggested a tent/marquee for WUSA on Clubs day.

Adam Knoble said that Melissa Zacagnini from CSD wants to see WUSA's BBQ timetable and has also allowed us tables at Clubs and Societies Day on Feb. 20th. He also suggested a BookBank "fire sale" for O-week and said that he can borrow a small marquee for WUSA.

Carla Morgan said that Chris Pettett needs to confirm the funding for the BBQs with the Uni.

Hailey Sutton asked Executive members to finalise their O-Week WUSA commitments in the timetable. She also noted that membership cards would not be ready for O-Week, but that they could be mailed-out.

Jason Hart suggested that in future preparations ought to begin in June, and that WUSA should approach as many local businesses for sponsorship as possible.

O-Week preparations yet to be finalised were designated to:

- Membership card designs: Carla and Tim
- Contact with BikeBank and Happy Bellies: Chris
- T-shirts: Brendan
- University Funding: Chris

Discussion Point Four:

Issues relating to WUSA staff

Jason Hart said that Jacq needs greater direction as to her work duties from both the WUSA Executive and Chris Pettett. He also said that the state of the WUSA office was becoming an OHS hazard for staff, Council, and students. Jason said that in his opinion David Moodie had failed to complete tasks set by the Executive during 2007 and would need greater supervision in future.

Jason Hart said that he would be requesting \$1,486.98 from WUSA for staff training. This would cover car and accomodation for him to travel to Melbourne to discuss matters relating to student advocacy with other postgraduates.

Discussion Point Five:

Effective cooperation between Council members

Patrick Kennedy Bates said that decision-making processes needed to be open all members of Council and that some people were feeling excluded.

Chris Pettett said that his intention was for WUSA to be as transparent and open an organisation as possible, and that he would make whatever changes Council felt necessary to achieve this.

Meeting adjourned at 15:44

Discussion Points tabled for the next Executive meeting:

- O-Week preparations
- WUPA
- The BookBank
- Staff training
- Strategic plan
- T-shirts