

Wollongong Undergraduate Students' Association
12:30pm, Tuesday 13th May 2008
WUSA Front Office

5th WUSA Executive Meeting

Present:

Brendan Cook
Patrick Kennedy Bates
Jess Di Blasio
Hailey Sutton
Bec Nash
Toby Kell
Adam Knobel
Allison Jeffares

Observers:

Jo Kowalczyk, Jacq Dollard

Meeting opened at 12:58

Agenda:

- WUSA EBA and staff
- 2008 AGM
- Staff training.

Discussion Point 1

- Jo Kowalczyk was invited to speak about the WUSA EBA and general staffing issues:

It was noted that Council should maintain a more regular dialogue with staff and the Union in order to avoid the potential for disputes.

It is important that the organisation has someone delegated to be responsible for directing staff (ie President)

- Patrick Kennedy Bates asked about time-in-lieu for Jacq Dollard and how this might be best calculated.

Jo suggested that Jacq could keep a timesheet and have this approved/signed at a weekly WUSA Exec meeting.

- Those present continued in open discussion with Jo Kowalczyk.

Discussion Point 2

- It was noted that Chris Pettett was removed as President at the AGM and that the Secretary would need to contact relevant people in the University and give official notice to Chris Pettett.
- It was resolved that Chris Pettett's access to the President's email and the reps list be terminated. It was also resolved that his pin code for the office be revoked and that the Secretary contact payroll to have his honorarium ceased immediately. Office staff were directed to revoke Chris' phone code and contact the WUSA trustees. The Hon. Secretary was directed to write to Chris Pettett to inform him that he needs to return his keys to the office and the WUSA laptop.
- The Executive confirmed that Brendan Cook would act as Office Manager until the next Council Meeting, when a new President will be elected.
- The Secretary was directed to investigate a new Solicitor for WUSA.

Discussion Point 3

- Jacq Dollard raised the issue of staff training, noting that she would like a motion moved at the next Council Meeting, requesting the release of funding for her to complete TAFE Certificate IV in Media and Communication.

Meeting closed at 14:00