

3rd WUSA Executive Meeting
1:30pm Monday 11th May 2009
WUSA Front Office

Present

Hailey Sutton - Chair
Jess Di Blasio
Sarah Woodcroft
James Tier - Minutes

Observers

Robyn Debbes

Meeting opened at 13:40

Agenda

- Leave loading account
- Student feedback on BookBank
- Office cleanliness

Apologies

Apologies from Daniel Crameri, Tim Rouen

Minutes

Minutes from Executive Meeting 2 Tabled

Business

Discussion 1:

Robyn Debbes was invited to speak about the staff leave loading account

It was raised that the current leave loading account is in non-interest terms and could possibly have its terms changed to accrue interest.

A number of higher interest options were discussed, the most preferable option being a 6-month fixed-term interest account

Resolution: The WUSA executive empowers Robyn to look into the possibility of switching the contents of the leave loading account from its current no interest terms into a higher interest account.

Action: ASAP

Discussion 2:

It was noted that students and reps have raised concerns about book bank proceedings including the efficiency and speed of processing,

Current procedures were discussed including the monitoring of staff to ensure performance outcomes.

Resolution: The WUSA executive acknowledges concerns raised by students about staff and Book bank procedure and directs Hailey to follow up these concerns in the next staff meeting

Action by: Next staff meeting

Discussion 3:

The WUSA executive acknowledges that the office space is currently highly untidy and unacceptable for reps and staff to work in.

The Executive notes a number of OHS concerns have been raised simply by the amount of clutter and waste in the office.

Resolution: The Executive resolves to schedule a working bee to clean the office on Sunday 24th of May.

Action by: Hailey should send out a reps list email before the date.

Meeting closed at 14:45