

UNIVERSITY OF WOLLONGONG UNDERGRADUATE STUDENTS' ASSOCIATION  
REGULATIONS GOVERNING GRANTS AND DONATIONS

1. PREAMBLE

By virtue of Section 7, sub-section 7.1.1(c) of the Constitution of Wollongong Undergraduate Students' Association (WUSA), these regulations shall be known as the Regulations Governing Grants and Donations funded by WUSA and all grants made by WUSA shall be in accordance with the Constitution and Regulations of the Association.

2. WUSA BUDGET

2.1 WUSA, through the Finance Committee or the Treasurer, shall establish a budget line, "Grants and Donations", at the beginning of each financial year with a cap of \$2,000.00.

2.1.1 WUSA shall limit the total amount of funding passed to a maximum of 50% of budget line "Grants and Donations" per session.

2.2 WUSA can increase this funding if a two-third majority of WUSA members elect to raise the cap.

3. INFORMATION REQUIRED FOR CONSIDERATION OF GRANTS AND DONATIONS

3.1 The particular claimant(s) must show proof of enrolment at the University of Wollongong AND proof of membership of the University of Wollongong Students' Association.

3.1.1 In the case of a group of claimants claiming as a group, at least two-thirds of that group must satisfy Section 3.1.

3.2 The particular claimant(s) must produce a document outlining and addressing the following at least fourteen (14) days before an WUSA Ordinary Meeting. This document should be lodged with the Honorary Secretary for distribution amongst all members of the WUSA.

3.2.1 The expected number of Student Association members that will directly benefit from the funding requested.

3.2.2 The use of the funding.

- (i) The WUSA shall not allow funding to be used for:-
  - (a) the purchase of alcoholic beverages;
  - (b) the promotion of any organised party political organisation, grouping, alliance or party;
  - (c) the promotion of the academic life, careers, or community relations of the University;
  - (d) the promotion of homophobic, racist, sexist, anti-environmentalist or any other destructive social evil;
  - (e) the accommodation or food costs incurred by non-members as a result of their proposed activity(s).

3.2.3 The amount of money or services to be requested of the WUSA.

- (i) WUSA shall make the particular claimant(s) aware of the following limits on funding:-
  - (a) individual students - \$100.00;
  - (b) a group of students ONLY - \$200.00 per group;
  - (c) a group of students and non-students - \$150.00 per group (WUSA shall read 3.1.1 with this regulation).

3.2.4 The intended method of advertising the fact that the WUSA has assisted the claimant(s) and the further, promotional opportunities available to the WUSA.

3.2.5 The delay in presenting to the WUSA a written report on how the money received was used with particular reference to any changed circumstance and all supporting documentation.

3.2.6 Other methods/sources of gaining funds that have already been explored.

- 3.3 The claimant (or if a group, a maximum of two people) shall present at the WUSA meeting and support the written application with a speech limited to five (5) minutes per person.
  - 3.3.1 The chair will limit questions and responses to them as she-he see fit.
4. APPROVING APPLICATION
  - 4.1 After WUSA members are satisfied that all regulations have been met, a simple majority of members present can vote for moneys to be released to the claimant forthwith.
    - 4.1.1 If the WUSA decides to make payments “in kind” to any claimant(s), the maximum value of this will be that outlined in 3.3.2 (i) (a)-(c).
  - 4.2 If WUSA is not satisfied with the application, it is the prerogative of the claimant to put the application again to WUSA after a waiting period of two (2) months.
    - 4.2.1 If a simple majority of members present can not form an opinion, the WUSA shall exempt the claimant from 4.2 and allow them to resubmit their application as soon as they can.
  - 4.3 There will be no right of appeal except for the provision allowed for in 4.2.
5. Where the Regulations appear to be inconsistent with the Constitution, the Constitution shall be the authoritative source and that section of the Regulations which is inconsistent with the Constitution shall be null and void.