

UNIVERSITY OF WOLLONGONG UNDERGRADUATE STUDENTS' ASSOCIATION

REGULATIONS GOVERNING STUDENT PUBLICATIONS

1. By virtue of Sections 7, sub-sections 7.1.1(c), of the Constitution of the University of Wollongong Undergraduate Students' Association (WUSA), these Regulations shall be known as the Regulations Governing Committees and all actions of such Committees and Sub-Committees shall be carried out in accordance with the Constitution and Regulations of WUSA.

2. Interpretation

In addition to Section 1.2 of the Constitution the following terms shall have the meanings assigned thereto:

- 2.1 Student Publication - Any printed material funded by WUSA and published by either the President, the Media Officer or a two thirds majority of WUSA Council.

- 2.2 Where publications shall be journals, newspapers, hand bills, stickers, badges and other material intended for public circulation.

3. Student Publications

- 3.1 The Media Officer shall cause to be published:

- (i) The official Journal of WUSA which shall be called Tertangala. There shall be at least ten Tertangalas published per full WUSA term.

- (ii) One (1) Alternate Handbook or equivalent inserted in Tertangala.

- 3.2 The Media Officer will assist in the production and publication of one (1) Women's Handbook OR one (1) Sexuality Handbook and other handbooks or publications produced by the Association. Women's and Sexuality Handbooks must be produced once every two years at a minimum. An environment edition of Tertangala or environment publication will be produced annually.

- 3.3 All Student Publications shall include the printers' and publishers' names.

- 3.4 The Treasurer will make an immediate report to WUSA if the net production costs of the Student Publication exceed the amount of the

budget allocation for this purpose.

Further production may not continue until the approval to continue has been granted by resolution of WUSA Council.

3.5 These regulations are to be displayed inside the media office.

4. Editorial Staff

4.1 The Media Officer shall edit Tertangala as his or her primary duty. He or she will further assume editorial responsibility for Tertangala and any other material to be published on behalf of WUSA. The Media Officer reserves the right to delegate editorial duties to other media staff members.

4.1.1 The Media Officer in conjunction with the Hiring Committee will hire six members of staff – structure of staff to be determined by the Media Officer.

4.1.2 The media staff must be appointed not later than one month after a new WUSA has taken office, subsequent to the advertising of the positions and the Hiring Committee's interviewing process.

4.1.3 The Media Officer in conjunction with the X Committee may dismiss a member of staff.

4.1.4 The Media Officer may hire other paid or non-paid staff to assist in the writing of articles or submissions of photographs.

4.2 Representatives of the Association and Executive Office-Bearers of WUSA are not to be employed as permanent Tertangala staff.

4.3 The Media Officer may gain the services of persons or organisations to produce publications.

4.3.1 WUSA after consultation with and taking into account the recommendations of the Media Officer may gain the services of persons or organisations to produce publications.

5. Censorship

5.1 The Media Officer shall ensure that official student journals contain no

material that contravenes the anti-discrimination act and the relevant University's equal employment opportunity policies.

- 5.2 The Media Officer shall take reasonable steps to ensure that the official student journal contains no defamatory material or include material without first seeking a copyright release where necessary.
- 5.3 The Media Officer may refuse publication of a contribution for these or other specific reasons and will be able to produce these reasons in a written form on demand.
- 5.4 Tertangala, its Publisher, Editor and Staff accept no direct responsibility for the contents of the publication.
- 5.5 Tertangala defends the right of its contributors to freedom of speech. While every effort will be made to adhere to the above policies, students will be able to speak their minds freely. Allowances will be made for comment, or material that is satirical or entertaining in tone.

6. Official Publisher

- 6.1 The official publisher of all student publications may be the President, the Media Officer or a two thirds majority of WUSA.
- 6.2 The President shall peruse all intended publications for production and circulation and shall censor and hold or part any publication, that either, contravenes the anti-discrimination act or is likely to lead to litigation against the Students' Association or contravenes the objects of the Association policy or contravenes the objects of the Association.

7. Media Collective

- 7.1 The Media Collective is to meet approximately once fortnightly at an advertised location and is to be attended by all media staff. Membership to the collective is open.
- 7.2 The purpose of the media collective is to direct staff in the publication of the paper – however, the staff are not bound by the decisions of the collective.
- 7.3 The Media Officer will be responsible for maintaining the collective, facilitating regular meetings and keeping in contact with collective participants.

8. Payment

- 8.1 Articles are to be paid 5¢ per word, unless otherwise arranged with the Media Officer.
 - 8.2 Contributions may not be paid if the contributor is not a member of the Students' Association (unless otherwise arranged with the Media Officer), or is an employed staff member of the Tertangala whose employment directly contributes to the content of the paper, or such a person acting under a pseudonym.
 - 8.3 Artwork will be paid at a rate negotiated with the Media Officer.
 - 8.4 Photographs will be paid at a rate of \$10 per published photograph unless otherwise arranged with the Media Officer.
 - 8.5 Costs of photographic material will be reimbursed at the discretion of the Media Officer.
 - 8.6 Costs incurred in preparation of any contribution may be paid at the discretion of the Media Officer.
 - 8.7 Contributors requesting any form of reimbursement must be able to produce a written receipt, and a reasonable explanation to the Publisher on demand. Any contributor unable to provide these may be refused.
9. Editing of Articles
- 9.1 Contributions may be edited for the following reasons:
 - (i) the Media Officer's discretion in relation to points 5.1 and 5.2 of these regulations;
 - (ii) the content of the contribution is laborious or repetitive;
 - (iii) the content of the contribution may be better suited to the particular edition following minor alterations;
 - (iv) spelling or grammatical errors;
 - (v) other reasons discussed with the contributor in question.
 - 9.2 Any complaints arising from such editing should be submitted to the Media Officer in writing.

10. Confidentiality

- 10.1 Tertangala will honour its sources' right to confidentiality.
- 10.2 Authors are able to hide their identities – however, no article will be published with our knowledge, under the name of another existing person, unless that person's expressed permission is granted.
- 10.3 Authors seeking to hide their identities must still provide the staff with their name. This information will be guarded under the strictest confidence.

11. Visibility

- 11.1 Tertangala will be available across the campus at multiple locations, and also throughout the Illawarra region.
- 11.2 Tertangala will be available regularly and within two weeks of the expected distribution date at all locations.
- 11.3 Tertangala will be made available to other student organisations within Australia.

12. Advertising

- 12.1 The Media Officer may refuse publication on any grounds.
- 12.2 All advertisements will be separated from the content of the paper, or clearly labelled as advertisements.
- 12.3 Advertising should be made accessible to small local business as a priority.